



## MOTION FOR CREDIT FOR TIME SERVED

If you have been incarcerated, you may request credit for time served. To request credit for time served, you must provide proof of incarceration from a jail or prison that includes the dates you were incarcerated.

To consider your request, you must enter a plea for the charge(s) for which you are requesting jail credit, if you have not done so already.

**CHECK ONE PLEA:** ☐ NO CONTEST or ☐ GUILTY

**Please be advised your plea of No Contest or Guilty will result in a conviction that will appear on your record.**

List the charge(s) for which you are requesting jail credit. If you have more than 3 charges you would like considered, list the additional charges on another page.

**STATE VS.**

**CITATION/CAUSE NUMBER VIOLATION CHARGED**

\_\_\_\_\_  
Defendant Name

\_\_\_\_\_  
Date of Birth

### ACKNOWLEDGEMENT OF RIGHTS

I hereby enter a plea of No Contest or Guilty to the charge(s) listed above that I had not previously entered a plea for. In doing so, I understand I am waiving my right to a trial.

### COMPLETE ONE OF THE FOLLOWING:

- a. I am currently incarcerated in (location) \_\_\_\_\_ and I have been incarcerated continuously since (date) \_\_\_\_\_.
- b. I was incarcerated in (location) \_\_\_\_\_ and I was incarcerated from (date) \_\_\_\_\_ to \_\_\_\_\_.

### SIGN HERE:

\_\_\_\_\_  
Defendant Signature

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Email

\_\_\_\_\_  
Phone number

DO NOT WRITE BELOW THIS LINE – FOR COURT USE ONLY

### ORDER

On \_\_\_\_\_, the above Motion for Credit for Time Served, which having been considered by the court is hereby, ☐ GRANTED ☐ DENIED

\_\_\_\_\_  
Signature of Presiding Judge

### WAYS TO RETURN THE FORM:

**Email:** [skibler@stephenvilletx.gov](mailto:skibler@stephenvilletx.gov)

**Mail:** City of Stephenville Municipal Court, 298 W Washington, Stephenville, Texas 76401

**Fax:** (254) 918-1207. You may also submit completed forms in person. Incomplete forms will be denied. Completed forms will be submitted to a judge for review. If you have questions or would like to check the status of your request, please contact us at (254) 918-1220 Option 7, Monday-Friday, from 8:00am-5:00pm.